



WELCOME TO RYTMO!

PLEASE READ CAREFULLY...

RYTMO (Reaching Youth Through Music Opportunities) is a program developed by the **Christian Latino Association of Music and Arts (CLAMA)**. RYTMO was designed to provide a positive, professional and creative environment for youth who are dedicated to learning and can demonstrate musical, technical and/or business potential in the arts.

Classes are hands-on and involve the study of **Music History, Music Theory, Commercial Songwriting, Digital Recording, Music Technology, Vocal Exploration, Instrument Lessons, Performance Techniques, Live Audio/Engineering, Production, Music Business and Project Development**.

All classes will be supervised and evaluated by RYTMO Staff and Instructors. Classes are held at **Love & Laughter Recording Studios and The Eli Home** in Anaheim. We also provide RYTMO Satellites in various cities throughout Orange County, Oxnard and Bakersfield. For more information visit our website: www.rytmo.org.

We ask that each participant provide his or her own transportation. Bus passes will be supplied on an as needed basis.

Project RYTMO is a program available to youth **ages 14-24**. In addition to completing your application, any information you provide is maintained *strictly confidential*, as required by law.

Mail Application to:

RYTMO P.O.Box 1206 Anaheim, CA 92815

Fax: 714.635.1948 Phone: 714.213.9919

**We thank you for your interest in RYTMO.
We will notify you of your eligibility as soon as possible!**
~ RYTMO Staff



**PLEASE PROVIDE ONE DOCUMENT FROM EACH CATEGORY
WITH YOUR APPLICATION:**

❖ **PHOTO ID**

- California ID Card
- Drivers' License
- School ID Card
- US Passport

❖ **PROOF OF BIRTH**

- California ID Card
- Drivers' License
- School Record with Date of Birth
- School ID Card
- US Passport
- Birth Certificate

❖ **PROOF OF RIGHT TO WORK**

- Social Security Card
- US Resident Card
- US Birth Certificate

❖ **JOB RESUME** (If you have one)

❖ **TUITION FEE**

Make Checks payable to CLAMA or RYTMO. Also accept Cash and Credit Card.

- \$450 for per level (4 Levels)
- \$1600 for all Levels
- To request a Tuition Scholarship, please submit the most recent payroll from all working members of your household. Scholarships are available to those who qualify under federal low-income standards. We offer *half* and *full* *scholarships* (materials fee still applies per course). There are no refunds.

ALL TUITIONS ARE DUE AT THE BEGINNING OF EACH NEW LEVEL

RYTMO
YOUTH APPLICATION

All information stated on this form will be kept completely confidential.

1. Candidate

NAME _____ AGE _____ DOB _____
ADDRESS _____ CITY _____ STATE _____ ZIP _____
HOME PHONE _____ CELL PHONE _____
EMAIL _____ SOCIAL SEC# _____
GENDER: M F Have you ever registered for Selective Service (males only): Yes No
ETHNICITY: Hispanic/Latino African American Caucasian Pacific Islander/Asian
 Native American _____ Other Ethnicity
PRIMARY LANGUAGE: ___English ___Spanish ___Bi-lingual ___Other _____

How did you hear about RYTMO?

2. Educational History

Current School _____ Grade Level _____ GPA _____
How is your attendance? _____
If you are not in school, or dropped out, why? _____
What is the best thing about school? _____
What is the worst thing about school? _____
Do you have problems with: ___Reading ___Writing ___Hearing ___Vision ___Speech ___ other
 ___ Learning/Physical Disability _____
Are you interested in continuing on to college or an advanced training program? Yes No
What type of training or degree would you like to get? _____

3. Work History

Are you currently employed? ___Yes ___No ___Never Worked
Are you currently seeking employment? If so, what type? _____
What are your top 3 career choices? _____

Describe the job duties of your 3 most recent jobs. Include military, volunteer, and civic activities.

Employer: _____ **Job Title:** _____
Supervisor Contact Name/Telephone: _____
Description of duties: _____
Dates of Employment: [month/year] _____ to _____ Hours worked per week: _____
Salary/Wages: _____ Frequency of Pay: Weekly Biweekly Monthly
Reason for Leaving: _____

Employer: _____ **Job Title:** _____
Supervisor Contact Name/Telephone: _____
Description of duties: _____
Dates of Employment: [month/year] _____ to _____ Hours worked per week: _____
Salary/Wages: _____ Frequency of Pay: Weekly Biweekly Monthly
Reason for Leaving: _____

Employer: _____ **Job Title:** _____
Supervisor Contact Name/Telephone: _____
Description of duties: _____
Dates of Employment: [month/year] _____ to _____ Hours worked per week: _____
Salary/Wages: _____ Frequency of Pay: Weekly Biweekly Monthly
Reason for Leaving: _____

3. Family History

Do you have a healthy relationship with your parent/s or guardian/s? Yes No
If not, why? _____

Do you have siblings? If so, how many? _____

Has a parent, guardian, or sibling ever been in trouble with the law? Yes No

Have you ever had to take care of a friend or family member by yourself? Yes No

Have you or your significant other ever been pregnant or had a child? Yes No

Do you need childcare assistance? Yes No

Do you or your family experience financial problems? Yes No

If yes, explain: _____

How much income does your household make annually? _____

How do you support yourself? _____

4. Living Situation

Who do you live with? _____
How many people live in your household? _____
Do you feel safe living with these people? Yes No Do you feel safe living in your neighborhood? Yes No
Do you like where you live? If not, why? _____
Have you ever been homeless? Yes No When? _____
Have you ever ran away from home? Yes No When? _____

5. Legal History [Please answer honestly. All information is kept confidential and strictly meant for our records.]

Have you ever been in trouble with the law or been on probation of any kind? Yes No
When and/or for how long? _____
Probation # (If Applicable): _____
Probation Officer Name: _____ PO Phone No: _____
Have you ever been in a gang or known people in a gang? Yes No

6. Drug & Alcohol History [Please answer honestly. All information is kept confidential and strictly meant for our records.]

Have you ever tried or used any drugs/alcohol? Yes No
How often do you use? ___daily ___every 2-3 days ___weekly ___every so often ___rarely
How much do you use? ___to excess ___above average ___average ___below average
Do you use when you are by yourself or with others? _____
Does your parent/s or guardian/s know that you use? _____

7. Supportive Services

Please check if you want or need assistance/support with any of the following. Check all that apply:

- | | | |
|--|--|--|
| <input type="checkbox"/> Transportation | <input type="checkbox"/> Parent Support/Childcare | <input type="checkbox"/> Financial Assistance |
| <input type="checkbox"/> Probation/Court Involvement | <input type="checkbox"/> Basic Skills or Life Skills | <input type="checkbox"/> Housing Assistance |
| <input type="checkbox"/> Medical Services & Health | <input type="checkbox"/> Mentoring/Counseling | <input type="checkbox"/> Clothing Assistance |
| <input type="checkbox"/> Legal Services | <input type="checkbox"/> Work Experience/Employment | <input type="checkbox"/> Advanced Education/Training |

CERTIFICATION: By signing this document, I verify that all information on application is to the best of my knowledge, and I acknowledge that such information is subject to verification. I authorize the release of said information to the Project RYTMO Music Program for confidential review.

X _____
Signature of Applicant **Date**
X _____
Signature of Parent/Guardian [if applicant under 18] **Date**

For CLAMA use only:
Eligible ___ AR ___ ADJ Non-Eligible ___ Referral ___ Volunteer ___ Intake date ___/___/___

SELF PORTRAIT

Please check your artistic interests. Then specify your experience and/or skill level, if any.

- Arts Administration: _____
- Audio Engineering: _____
- Beat-Making: _____
- Business/Industry: _____
- Dance: _____
- Deejaying: _____
- Emceeing: _____
- Entertainment Lawyer: _____
- Fashion Design: _____
- Graphic Design: _____
- Literature: _____
- Marketing & Promotion (concerts, events, etc.): _____
- Media Arts (Film, TV, Photography, Audio): _____
- Musician/Playing instruments: _____
- Music Historian: _____
- Music Technology: _____
- Music Therapist: _____
- Producing/Arranging (i.e. mixing, ear): _____
- Professor/Teacher: _____
- Publisher: _____
- Radio Jockey: _____
- Reviewer/Critic: _____
- Sales & Distribution: _____
- Singing: _____
- Songwriting: _____
- Spoken Word: _____
- Theatre/Acting: _____
- Visual Art/Graffiti: _____
- Writing/Poetry: _____
- Other: _____

What are your other hobbies/skills/interests? How do you spend your free time? _____

Do you have your own music set-up at home (instruments, computer, software, etc)? _____

Why have you applied for the Project RYTMO Music Program? What do you hope to discover or learn?

What responsibilities do you have outside of work/school? Please also list any programs/agencies you work with.

Why is music important to you? What role does it play in your life?

Do you have performance and/or songwriting experience? _____

Would you eventually like to perform and/or write your own material? _____

Do you have any knowledge of music theory? _____

What genre of music speaks to you the most/least? _____

Name 3 things you are good at (socializing, sports, leadership, brotherhood, being funny, organizing, etc.):

What are your favorite TV shows or movies? _____

What are your favorite books? _____

What Artist/Band have you always wanted to see live and in concert? _____

If you could travel anywhere in the world, where would you go? _____

What are 3 of your favorite places to go? _____

If you were Ruler of the Earth for one week, name three things you would change:

If you could have dinner with anyone in the world (past or present), who would it be? _____

Who are 3 of the most significant people in your life?

Do you feel as if there are people in your life who support you? Do you know how to develop good relationships?

Do you learn best by visual, oral, or literary instruction? _____

When you are learning, do you prefer someone by your side every step of the way or do you prefer working alone with occasional guidance? _____

Have you ever done volunteer work or community service? _____

Have you ever been mentored before? When? _____

If you have never had a mentor, would you like one? _____

Are you interested in creating your own business one day, or developing leadership skills? _____

Is there anything else we should know about you? _____

RYTMO

MEDICAL INFORMATION FORM

Please complete the following medical information for our records. This information will only be used in the event that you have a medical emergency that requires immediate attention while participating in our activities.

Name: _____

Address: _____

Emergency Contact: _____ Relationship: _____

Emergency Contact Phone(s): _____

Medical Information

Do you have any medical conditions? Yes No Not Sure

If any, please explain: _____

Do you have any allergies to food and/or medications? Yes No Not Sure

If any, please explain: _____

Do you have any medical conditions or disabilities that would prevent you from participating in program activities? Please explain: _____

Are you taking medication or receiving treatment(s) for any medical issue? Yes No

If any, please explain: _____

Are you currently seeing a counselor or therapist? Yes No

Therapist Name: _____ Phone #: _____

Insurance Provider: _____

Policy Number: _____ Expiration Date: _____

Physician Name/Medical facility: _____

Phone #: _____

Youth Signature

Date

Parent/Guardian Signature (if youth is under the age of 18)

Date

*Parent/Guardian Signature Emergency Medical Treatment Authorization
(if youth is under the age of 18)*

RYTMO
CONSENT FOR SERVICES

RIGHTS

I understand that my right as a participant includes privacy and confidentiality of my records, to be treated with dignity and respect, and to receive full explanations regarding all program activities I might be involved in. I further understand that I have the right to consent to or refuse any and all items on my individual service plan. If you believe you have a problem constituting a complaint and/or grievance against RYTMO, you have the right to file a complaint. Prior to filing a formal complaint, you should first try to resolve the problem by discussing it with your Program Supervisor. If, following these discussions, the problem has not been satisfactorily resolved you have the right to file a formal complaint with the CLAMA Board of Directors. The complaint must be in writing, dated and signed by the complainant, and should contain: full name, mailing address and current telephone number; a statement of facts including dates relevant to the complaint and all individuals involved or effected; and state the remedy sought by the complainant. Grievances must be filed within one year of the alleged violation. *Complaint must be sent to: CLAMA Board of Directors, 1007 E. North Street Anaheim, California 92805*

RESPONSIBILITIES

I agree to be honest with my Youth Advisor at all times and carry out those responsibilities outlined in my Individual Creative Plan.

RELEASE OF INFORMATION

I authorize the mutual exchange of personal information between CLAMA/RYTMO and a partnering agency and/or institution only if it is to:

- 1) *Administer a program service;*
- 2) *Obtain necessary assistance or information for other resources such as a job service, local training institution, employer or government agency;*
- 3) *Prevent immediate danger to an individual harming him/herself or others; or*
- 4) *Comply with a legally recognized or established authority ordering a release.*

I hereby understand all the above information and consent to receive services from the CLAMA/ RYTMO Music Program.

Youth Signature

Date

Parent/Guardian Signature (if youth is under the age of 18)

Date

RYTMO MEDIA RELEASE FORM

I authorize the agency identified as CLAMA/RYTMO to photograph and/or videotape me during program hours, events and activities. I understand the photos and/or video footage will be used strictly for informational, instructional and/or promotional purposes only, and cannot be used for other commercial, for-profit use without my consent. I understand the photos and/or video footage may be used by other local, state and federal agencies for informational or instructional purposes only. I have not been compensated nor will I seek compensation for use of the photos and/or video footage. I release the Agency from responsibility should a third party violate the terms of release.

Upon specific request, I authorize CLAMA/RYTMO to use my original song(s), lyrics and/or beats on any promotional compilations, websites, promotional videos or presentations used for marketing purposes only. I understand that original songs, lyrics and beats will not be used for profit or other commercial purposes without my consent. I have not been compensated nor will I seek compensation for the use of these materials.

If I choose to publish my original songs, lyrics and/or beats with CLAMA/RYTMO and its partnering publishing company, *All Star Entertainment*, then a separate contractual agreement shall be made for the use of original material for commercial purposes.

Youth Signature

Date

Parent/Guardian Signature (if youth is under the age of 18)

Date

RYTMO

PARTICIPANT POLICY AGREEMENT

RYTMO is a music program intended for youth ages 14-24 who are truly *serious* and *committed* to learning about music, the music industry and music technology. In order to insure that **RYTMO** is effective in meeting the needs of its participants, we ask that you read and sign this policy agreement. By signing, you agree to abide by the following **RYTMO** policies:

PROGRAM EXPECTATIONS & REQUIRMENTS

- Participant is **REQUIRED** to **attend Level 1 class sessions** during the designated days and times for **9 continuous weeks**, followed by **individual advancement** (Level 2-4) in one or more of the following areas:
 - Artistic Development** (Instruments, Vocals, Production, etc)
 - Advanced Occupational Training** (Reason, Pro Tools, Engineering, etc)
 - Educational Advancement** (Tutoring, Vocational School, College Placement, etc.)
 - Work Experience** (Career Development, Job Skills, Internships, Paid Work, etc)
 - Entrepreneurial Development** (Leadership Skills, Business Skills, Life Skills, etc)
 - Mentoring** (3-12 months of one-on-one artistic development and life enrichment through positive role modeling, professional encouragement and personal accountability. Participant will be exposed to a matching process based on need, interest and staff recommendation.)
 - Supportive Services** (If needed, referrals or financial assistance for transportation, housing, clothing, Probation involvement, child care, health, medical, etc.)
 - Attendance** (No more than two excused absences is permitted. After the second one, student is disqualified to continue and will be dropped.)
 - Tuition** (Full payment of your tuition is required, upon the beginning of each level. There are no refunds)
- PUNCTUALITY**: Participant is **REQUIRED** to **arrive to class on time**. Each participant **must SIGN-IN at each class** to insure credit. Failure to do so will jeopardize Participant's ability to receive credit for that class.
- ABSENCES**: There are **NO ABSENCES ALLOWED!** Failure to attend class will result in Participant's inability to receive credit and/or a certificate of completion, or may also result in Participant being dropped from the Program. In the event that Participant is unable to attend designated class times due to a dire emergency (i.e. severe illness, institutional duty, family emergency, etc), they are **required to notify RYTMO Staff immediately of any circumstances** pertaining to their absence or tardiness. Any **EXCUSED** absences must be made up with **PRIOR** consent from RYTMO staff.
MAKE-UPS: If you miss a class, you must **make-up that class before your next class session**

begins. YOU ARE RESPONSIBLE TO SCHEDULE YOUR MAKE-UP CLASS! Failure to do so will result in not graduating!

If you are scheduled for **free private lessons** with a volunteer or instructor, you are **required to notify RYTMO staff immediately of any circumstances pertaining to your absence**. If you **miss two lessons** without informing a staff member, you will automatically be dropped from your private lessons, and your slot will be filled.

4. **COMMUNITY SERVICE:** All Participants are expected to volunteer **2 hours of community service to RYTMO, per level, during a designated WORK DAY or any other community organization with PRIOR consent**. The Work Day will take place on a different day than the normal class schedule. We will notify you in advance when the Work Day is scheduled.
5. **PERFORMANCES:** If you are **requested to perform as a RYTMO participant, you must confirm your performance slot within 72 hours**. If you do not respond within the 72 hour period, your performance slot will be filled. If asked to perform, you must conduct yourself professionally and show up rehearsed, prepared and relaxed!
6. **RECORDING:** Recording time is **only available for Level 4 or LAB students who have earned their hours by graduating Levels 1-3 and who have completed the mandatory community service hours**. When you are ready to record, you must fill out a **Pre-Production form** and get it approved by the appropriate staff member and/or tech instructor. Upon exit from the program, we offer discounted studio rates at \$45/hour for RYTMO graduates.

BEHAVIORAL POLICY

1. Each Participant is required to treat staff and other class participants with **respect and courtesy** at all times.
2. **No coarse language, profanity, or gestures** shall be allowed at any time.
3. **No behavior, language or gestures that degrade women or other persons** shall be tolerated at any time.
4. **No violent or threatening behavior** shall be allowed at any time. This conduct serves as grounds for *immediate expulsion from the Program*.
5. **No use of illegal drugs, alcohol, tobacco, weapons, firearms, or other potentially harmful items** shall be allowed on the premises at any time. This conduct serves as grounds for *immediate expulsion from the Program*.

USE OF STUDIO & COMPUTER EQUIPMENT POLICY

Studio equipment is highly **sophisticated** and **expensive** to maintain and operate. The following policy regarding use of equipment shall be:

1. **No one** shall operate, handle or use **ANY** equipment without the permission of RYTMO Staff or experienced adult personnel.
2. Participants are **ONLY** allowed to use or operate designated equipment during class time and for the purpose of completing projects.
3. If **ANY** piece of equipment is lost, damaged or stolen due to Participant's neglect or theft, Participants will be responsible for paying for it and/or replacing it.
4. The use of the acoustic piano and other musical instruments are **prohibited**, unless participants have permission to use them by instructors and/or supervising adults.

SPECIAL GUESTS & VISITORS POLICY

The classes offered through RYTMO are intended for **REGISTERED PARTICIPANTS ONLY**. Occasionally, we will invite special guest instructors, professional artists and visitors to Project RYTMO. When they visit our site, we expect that each Participant will show courtesy and respect to our guests by demonstrating interest, participation, and attentiveness at all times.

Whenever we invite special guests, bands or artists, the Staff of Project RYTMO will advise Participants regarding the appropriateness of inviting outside friends or family to attend the presentation or event. ***If Participant's friends attend, please advise them that they must respect and follow all the same policies outlined above.*** Failure to do so will be grounds for refusing to allow your friends to attend any event(s) in the future.

I HAVE READ AND UNDERSTOOD ALL POLICIES AS OUTLINED ABOVE.

Youth Signature

Date

Parent/Guardian Signature (if youth is under the age of 18)

Date