



# INTERNSHIP APPLICATION

Send Application to:

**P.O. Box 1206  
Anaheim, CA 92815**

**E: [contact@rytmo.org](mailto:contact@rytmo.org)**

**T: 714.213.9919      F: 714.635.1948**

## 1. BACKGROUND INFORMATION

Name \_\_\_\_\_ Gender:      Male      Female

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Home Phone \_\_\_\_\_ Work \_\_\_\_\_ Cell \_\_\_\_\_

Email \_\_\_\_\_ Fax \_\_\_\_\_

\*Date of Birth \_\_\_\_\_ \*Social Security # \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ \*Drivers' License \_\_\_\_\_  
(\*Required for mandatory criminal background check.)

Primary Language \_\_\_\_\_ Secondary Language \_\_\_\_\_

Days/Times available: \_\_\_\_\_

### Emergency Contact Information

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Home/Cell Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

## 2. EDUCATION

High School \_\_\_\_\_ City/State \_\_\_\_\_

Dates attended \_\_\_\_\_ to \_\_\_\_\_ Graduated?    Yes    No

College/University/Trade School

Years Attended

Degree

_____	_____	_____
_____	_____	_____
_____	_____	_____

**3. MILITARY SERVICE**

Branch \_\_\_\_\_

Dates \_\_\_\_\_ Type of Discharge \_\_\_\_\_

**4. EMPLOYMENT HISTORY**

Present Employer \_\_\_\_\_

Address \_\_\_\_\_ City/State/CA \_\_\_\_\_

Immediate Supervisor \_\_\_\_\_ Phone \_\_\_\_\_

Dates employed from \_\_\_\_\_ to \_\_\_\_\_

May we contact you at work? \_\_\_\_\_ If not, please explain \_\_\_\_\_

Previous Employment:

Position	Employer	How long?	Reason for leaving
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Please list any professional memberships, community organizations or other affiliations.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**5. MEDICAL HISTORY**

Do you have any special concerns or history regarding your health and how it would affect your being a mentor?

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**6. LEGAL HISTORY**

Have you ever been arrested or charged with a felony or misdemeanor?

Yes      No      *If yes, please explain, including year of offense and criminal charge*

Offense	Date	Action
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

**7. REFERENCES**

Please list 3 references (non-relative) that know you well enough to appraise your personal character.

Name \_\_\_\_\_ Affiliation \_\_\_\_\_

Address \_\_\_\_\_ City/State/Zip \_\_\_\_\_

Phone \_\_\_\_\_ Other \_\_\_\_\_ Email \_\_\_\_\_

Name \_\_\_\_\_ Affiliation \_\_\_\_\_

Address \_\_\_\_\_ City/State/Zip \_\_\_\_\_

Phone \_\_\_\_\_ Other \_\_\_\_\_ Email \_\_\_\_\_

Name \_\_\_\_\_ Affiliation \_\_\_\_\_

Address \_\_\_\_\_ City/State/Zip \_\_\_\_\_

Phone \_\_\_\_\_ Other \_\_\_\_\_ Email \_\_\_\_\_

**8. PERSONAL DATA**

What are some values and beliefs that are of special importance to you?

\_\_\_\_\_  
\_\_\_\_\_

How do these relate to working with young people?

\_\_\_\_\_  
\_\_\_\_\_

Why do you want to intern at RYTMO?

---

---

---

Which 3 to 6 month time period can you commit to this year?

---

**Which area of interest, skill and/or professional expertise will best contribute to RYTMO:**

- **CLASS PREPARATION & ADMINISTRATION:** Help staff set up and clean up before and after each class session. Help care for facility maintenance and administrative tasks necessary for each class session. Help facilitate better and more focused student participation during class.
- **WEB & SOCIAL MEDIA MANAGER:** Administer social media profiles, email blasts and website.
- **MEDIA ART & GRAPHIC DESIGNER:** Aid in Marketing & Promotion through video, photography and graphic design.
- **FUNDRAISING, GRANT WRITING & EVENT PLANNING:** Support RYTMO through sponsorships, fundraising and event planning. Assist in bookkeeping
- **OTHER:** \_\_\_\_\_

### **Intern Applicant’s Statement**

The information contained in this application is correct to the best of my knowledge. I authorize any references listed in this application to provide any information they may have regarding my character and qualifications for child or youth work. I hereby agree to a background check by RYTMO. I waive any right that I may have to inspect any information provided about me by any person or organization identified by me in this application. This waiver is restricted if otherwise required by law.

Should my application be accepted, I agree to adhere to the bylaws and policies of RYTMO, and to respect their Core Values as outlined by our Mission Statement for the duration of my association with RYTMO. If accepted, I agree to provide RYTMO with a copy of my driver’s license. I understand that the RYTMO is not obligated to provide a reason for their decision in accepting or rejecting me as a mentor. I further agree to notify RYTMO within 48 hours of being arrested or charged with any criminal offense or traffic violation. I understand that any misrepresentation of information could result non-selection for, or termination from, the program.

I agree to allow RYTMO to use any photographic image(s) of me taken while participating in the mentoring program. These images may be used in promotions or other related marketing materials.

I further state that I have carefully read the foregoing release and know the contents thereof and I sign this release as my own free act. This is a legally binding agreement, which I have read and understand.

**Applicant’s Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**Applicant’s Printed Name** \_\_\_\_\_